



St. Jerome's University

Established in 1865

Co-founder of the University of Waterloo

Rescheduling of Cancelled Classes

Academic Operations Manual

Approving Authority: SJU Senate Council

Established: March 21, 2014

Date of Last Review/Revision:

Office of Accountability: Vice-President Academic and Dean

Administrative Responsibility: Registrar, Vice-President Academic and Dean

Policy Statement

From time to time classes may be cancelled because of a campus-wide emergency closure, such as inclement weather. Under these circumstances, instructors have the authority to reschedule the missed class at the same time on the next day on which classes are not scheduled (normally Saturday). The agreement of the class is not required in this case.

When the closure occurs during the last week of class in a term, the class can be rescheduled on the first available day between the last day of classes and the start of examinations.

If an instructor cancels a class for other reasons, s/he can reschedule the missed class only with the consent of all students in the class.

In the event that a class must be cancelled because of an emergency closure of the St. Jerome's University campus only, the Vice-President Academic and Dean will inform instructors how to proceed with regard to the rescheduling of classes.